

APPLICATION FOR EXEMPTION OF PROPERTY TAX TO SERVING SOLDIERS  
AND THEIR WIVES IN TELANGANA STATE.

TO,  
THE MUNICIPAL COMMISSIONER,

Date :

\_\_\_\_\_

\_\_\_\_\_

Sir,

It is submit that, I am Serving Soldier of Army / Air Force / Navy and having a residential house in the limits of \_\_\_\_\_ District which is occupied by me and my family members. The complete details of my property and my service are furnished below and requested to kindly forward my application to the above Municipal Authorities for exemption of my property tax as per the Government Orders.

1. Name of the Applicant : \_\_\_\_\_
2. Father/Husband Name of the Applicant : \_\_\_\_\_
3. Service Number & Rank : \_\_\_\_\_
4. Details of the property which applied for Exemption from Government. : \_\_\_\_\_
  - a) House Number : \_\_\_\_\_
  - b) Municipality Assessment Number : \_\_\_\_\_
  - c) Yearly Tax : \_\_\_\_\_
5. Whether the above property being used fully or partly for residential or non residential usage. : \_\_\_\_\_
6. Whether above property occupied fully Or partly by owner or tenants. : \_\_\_\_\_
7. Communication address for Correspondence if any. : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The above facts are true and correct as per my best of knowledge and belief and nothing is false.

Yours faithfully,

Enclosures :

1. Service Certificate issued by the Officer Commanding of the Present Unit - Original + 1 Copy
2. Copy of the D O Part II of the Permanent Address (for which property tax exemption is being claimed) from the concerned Unit / Records - 2 Xerox Copies.
3. Aadhar Card - 2 Xerox Copies. (Address should be same as the property for which exemption is being claimed)
4. Seal Deed / Title Deed – 2 Xerox Copies.
5. Latest receipt of payment of property tax / Municipal Assessment Certificate - 2 Xerox Copies.
6. Notarised Affidavit on stamp paper duly stating that facts regarding self occupation and entitlement of exemption on only one house - Original + 1 Copy (Specimen copy of the Affidavit is enclosed reverse of the page) (Rs 50/- stamp paper for Municipality and Rs 20/- stamp paper for Gram panchayat)

**AFFIDAVIT**

I \_\_\_\_\_ Relationship ( Self / Wife ) of No \_\_\_\_\_  
Rank \_\_\_\_\_ Name \_\_\_\_\_  
S/o \_\_\_\_\_ Aged about \_\_\_\_\_ R/o \_\_\_\_\_  
Under GHMC Circle \_\_\_\_\_

Telangana State do hereby solemnly affirm and state on oath as follows :-

I submit that, I Served / Serving in Indian Army / Air Force / Navy as Rank \_\_\_\_\_ and retired / Discharged from Defence Forces on \_\_\_\_\_ / yet to be retired / Discharged.

I humbly submit that, I am the absolute Owner / Joint Owner of the Property i.e., H No \_\_\_\_\_ under GHMC Circle \_\_\_\_\_ Ranga Reddy / Medchal Malkajgiri / Vikarabad Distircts, Telangana State. This House / Property is being utilized as residential purpose for self and my family members and no portion is let out for rent.

I have not availed any exemption of Property Tax for any house other than the above mentioned property.

The facts mentioned above are true and correct to the best of my knowledge and belief and nothing has been concealed there form. Hence this Affidavit.

D E P O N E N T.